

ROYAL SUTTON COLDFIELD TOWN COUNCIL

Suite 6, AFE Business Centre, 62, Anchorage Road, Sutton Coldfield, Birmingham B74 2PG

Mayor & Chairman Cllr Charlotte Hovalva Leader of the Council Cllr David Pears
Acting Town Clerk Ms Olive O'Sullivan

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ALL MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC AND PRESS

3rd November 2016

TO: All Members of the Town Council

Dear Councillor,

You are summoned to a Meeting of **Royal Sutton Coldfield Town Council**, at Sutton Coldfield Town Hall, Upper Clifton Road, Sutton Coldfield B73 6AB on Tuesday 8th November 2016 starting at 6.30pm. The meeting will consider the items set out below.

Before the meeting there will be a public session to enable the people of Sutton Coldfield to ask questions of, and make comments, regarding the Town Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the Public are asked to identify themselves and to restrict their comments, and/or questions to three minutes.

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive.



Olive O'Sullivan
ACTING TOWN CLERK

6.30pm Public Question Time

This section (at the Chairman's discretion may last up to 20 minutes) is not part of the formal meeting of the Council's Committee and minutes will not be produced.

A G E N D A

104. Apologies For Absence

Members to receive apologies for absence.

105. Declarations of Interest

Members to declare any interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct. (NB this does not preclude any later declarations).

106. Mayors Announcements

The Mayor and Deputy Mayor will give short verbal updates on their activities and engagements since the last meeting.

107. Exclusion of the Press and Public

Due to the confidential nature of the business of item #118 under the Public Bodies (Admission to Meetings) Act 1960 s3, it is likely a motion will be proposed to exclude members of the public and press during discussion of this item.

108. Minutes of Last Meeting

To confirm and sign the minutes of the meeting of the Royal Sutton Coldfield Town Council ([attached](#)) held on Tuesday 11th October 2016 (previously circulated).

109. Matters Arising

Working Party for Community Awards – Town Council to approve the setting up of a working group to take forward the Community Awards Project.

110. Accounts for Payment

Members to approve payments as per the attached schedule and to appoint two members to sign the cheques ([attached](#)).

111. Notice of Motion

Submitted by Cllr Janet Cairns on 26th October 2016.

“That SCTC in concurrence with our Six Pillars Strategy (“Healthy and Happier”) will promote Sutton Coldfield as a sustainable socially responsible community that provides opportunities for residents in Sutton Coldfield and its surrounding Wards for the benefit of people who are disabled or have additional needs or are disadvantaged and hard to reach. It is imperative to engage existing community investment schemes that will have evidence of community needs, alongside volunteers and established delivery agencies to:

- Cultivate prospects for paid and unpaid employment in Sutton Coldfield for students with additional needs who have barriers to work.
- Establish a Volunteers Register of all Voluntary bodies to harness and strengthen the role of the volunteer in a co-ordinated approach in Sutton Coldfield.
- Promote “Best Practice” in our community investment and community cohesion for example St. James Hill, Mere Green where people in need are brought together to build on shared

values constructing better relationships to help each other in our own and neighbouring wards that may suffer high levels of deprivation.

It is requested that a working party or sub-committee be set up to co-ordinate the voluntary groups and to deliver the objectives of this motion and improve the local economy.

112. Notice of Motion

Submitted by Cllr Rob Pocock on 1st November 2016.

“This Council believes that Birmingham City Councils’ proposals for the future of the library services across Birmingham have disproportionately reduced the quantity of service allocated Sutton Coldfield. We call on BCC to revise the proposals to restore a fairer allocation of library resources for Sutton Coldfield. We believe this should entail retaining a modernised form of Library service within Sutton Town centre, which could also involve a Civic Hub, bringing together other services for example the register office, tourist information, café, merchandising sales and museum services linked to the historic library collection. Sutton Town Council resolves to meet and collaborate creatively with Birmingham City Council, community groups and local businesses to seek to bring about this better solution”.

113. Policies for Discussion

- i) Revised Communication Policy ([attached](#))
- ii) Social Media Policy ([attached](#))

114. Schedule of Meetings

To approve the schedule of meetings ([attached](#)).

115. Use of Town Clerk’s Delegated Powers

116. Date of Next Meeting

Tuesday 13th December.

117. Reports from Working Parties

- i) Engagement with Youth WP ([report attached](#))

118. Exclusion of the Press & Public

The following agenda items, subject to agenda item #107 will most likely be heard with the Public & Press excluded.

Commercial in confidence

- Office Accommodation (1 item)
- Professional Fees (2 items)

Staff in confidence

- SLCC Membership (1 item)
- Interim Town Clerk arrangements (1 item)
- Update on recruitment (1 item)