

At : 16:51

INVOICES DUE FOR PAYMENT BY 14 SEPTEMBER 2017

User : MLW

For Purchase Ledger : Purchase Ledger

Pay By Cheque

Invoice Date	Invoice No.	Ref No.	Invoice Detail	Authorize Ref	Date Due	Amount Due	Discount To Claim	Net Amount due
Supplier : Birmingham City Council								
19/10/2016	9002074884	48	Town Hall Hire - 17 Oct 2016		19/10/2016	128.00		128.00
24/10/2016	9002079089	47	October Salary Costs		24/10/2016	3,316.52		3,316.52
27/10/2016	9002083931	55	Temp TC Salary Jul - Oct 2016		27/10/2016	13,987.58		13,987.58
Telephone :		Contact :				17,432.10	0.00	
		Cheque No				Net Amount Due to A/c Code BCC001		17,432.10
Supplier : Ilish Media Ltd								
10/10/2016	11476	38	Town Clerk Newspaper Advert		10/10/2016	286.00		286.00
Telephone : 0115 8700305		Contact :				286.00	0.00	
		Cheque No				Net Amount Due to A/c Code IML001		286.00
Supplier : Louise Chorley Design								
28/10/2016	28/10/16	45	Branding, Stationery and Signa		28/10/2016	640.00		640.00
Telephone : 07971 832 865		Contact :				640.00	0.00	
		Cheque No				Net Amount Due to A/c Code LCD001		640.00
Supplier : LGRC Associates Ltd								
18/10/2016	135	40	LocalGov Town Clerk Advert		18/10/2016	660.00		660.00
19/10/2016	136	41	Services 3 - 7th Oct 2016		19/10/2016	4,339.86		4,339.86
28/10/2016	140	46	Services - 10 - 27 Oct 2016		28/10/2016	3,995.40		3,995.40
Telephone :		Contact :				8,995.26	0.00	
		Cheque No				Net Amount Due to A/c Code LCR001		8,995.26
Supplier : Leicestershire & Rutland Local Coucils								
26/10/2016	258/16	44	Town Clerk Advert		26/10/2016	100.00		100.00
Telephone :		Contact :				100.00	0.00	
		Cheque No				Net Amount Due to A/c Code LRA001		100.00
Supplier : Moor Hall Developments Limited								
01/11/2016	35	49	November Office Rent and Clean		01/11/2016	950.00		950.00
Telephone :		Contact :				950.00	0.00	
		Cheque No				Net Amount Due to A/c Code MHD001		950.00
Supplier : National Association of Local Councils								
06/10/2016	692010	39	Annual Conference Oct 2016		06/10/2016	360.00		360.00
28/10/2016	400392	43	Town Clerk Advert		28/10/2016	198.00		198.00

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Invoice Date	Invoice No.	Ref No.	Invoice Detail	Authorize Ref	Date Due	Amount Due	Discount To Claim	Net Amount due
Telephone : 020 7637 1865			Contact :			558.00	0.00	
			Cheque No	Net Amount Due to A/c Code NAL001				558.00
Supplier : Sure PC Help								
13/09/2016	4150	53	Monthly Telephone Rental - Sep		13/09/2016	9.60		9.60
20/09/2016	4155	52	£10 Top Up Phones - 20/09/16		20/09/2016	10.00		10.00
06/10/2016	4159	51	October Line Rental		06/10/2016	9.60		9.60
20/10/2016	4167	42	Laptop and Town Clerk changes		20/10/2016	1,106.27		1,106.27
20/10/2016	4166	50	£10 top up for Phones - 11/10/		20/10/2016	10.00		10.00
03/11/2016	4185	54	Monthly rental phones - Nov		03/11/2016	9.60		9.60
03/11/2016	4184	56	Telephone Top Up - 02/11/16		03/11/2016	20.00		20.00
Telephone : 01543 820 137			Contact :			1,175.07	0.00	
			Cheque No	Net Amount Due to A/c Code SPC011				1,175.07
Supplier : Strawberry Print.com Ltd								
03/11/2016	6699	57	Councillor Business Cards		03/11/2016	360.00		360.00
Telephone :			Contact :			360.00	0.00	
			Cheque No	Net Amount Due to A/c Code SPL001				360.00
Supplier : Thomas Fattorini Ltd								
10/10/2016	I213065	37	Mace Flight Case		10/10/2016	270.00		270.00
Telephone :			Contact :			270.00	0.00	
			Cheque No	Net Amount Due to A/c Code TFL001				270.00
Total of Invoices Due for Ledger No :- 1 Purchase Ledger						30,766.43	0.00	30,766.43
TOTAL OF INVOICES DUE ALL LEDGERS						30,766.43	0.00	30,766.43

Date: 03/11/2016

Sutton Coldfield Town Council

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Time: 17:09

Cash Book No : 2

User : MLW

Petty Cash

Payments made between 01/10/2016 and 31/10/2016

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
05/10/2016	David Kuczora	11 16/17	59.67		9.94	4555	525	49.73	Mayors Challenge - Stationery
05/10/2016	Olive O Sullivan	12 16/17	80.00			4555	525	80.00	Mayors Challenge - Postage
05/10/2016	Olive O Sullivan	12 16/17	20.50			4555	525	20.50	Postage - Mayors Challenge
17/10/2016	David Kuczora	13 16/17	97.99			4525	420	97.99	Coat Stand and Umbrellas
17/10/2016	Mary Watkins	14 16/17	14.28			4400	400	14.28	Postage Stamps
20/10/2016	David Kuczora	15 16/17	15.98		2.66	4405	400	13.32	Letter Paper and Envelopes
20/10/2016	David Kuczora	16 16/17	2.00			4080	220	2.00	Newspaper
Total Payments :			290.42	0.00	12.60			277.82	